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Release of Information and Registration by Proxy Form

Valemount College is bound by the Freedom of Information and Protection of Privacy Act, SBC1992.c61 legislation. Please refer to Part 3 – Protection of Privacy; Division 2 – Use and Disclosure of Personal Information by Public Bodies: 33.1 (1) A public body may disclose personal information referred to in section 33 inside or outside Canada as follows: (b) if the individual the information is about has identified the information and consented, in the prescribed manner, to its disclosure inside or outside Canada as applicable.

1. Student Information:

Student Name (print): _____

Student No.: _____ Telephone: _____

Address: _____ Birthdate: _____
MONTH / DAY / YEAR

2. Release of Information:

_____ has my permission to access my student records,
(PLEASE PRINT)
registration and any personal information necessary for, or pertaining to, my application and enrolment at Valemount College.

Permission is in effect: From: _____
MONTH / DAY / YEAR

To: _____
MONTH / DAY / YEAR

3. Proxy:

_____ has my permission to conduct registration related
(PLEASE PRINT)
business at Valemount College on my behalf, which includes registration, tuition payment, transcript requests, payment of fines, and pick up of documents or books.

Permission is in effect: From: _____
MONTH / DAY / YEAR

To: _____
MONTH / DAY / YEAR

4. Student Authorization:

I hereby give authorization as identified above:

Student Signature: _____ Date: _____

FOR OFFICE USE (only): Date Received: _____ Received by: _____
(Staff Signature in Full)